

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

**January 8, 2014
3:00 P.M.**

Committee Members Present: Debbie Mahaffee, Ann Pascoe, Linda Beard,
Deb Ward, Bill Greaver

Committee Members Absent: Pam Horak

CSB Staff: Cora Swett

Regional Human Rights Advocate – Kevin Paluszka

LHRC Affiliates Present:

Estell/Jireh Place, LLC – Deborah Roundree, Mary Bell, Tanya Shaw,
Vanzella Simmans

Providential Arc, LLC – Sherri Roundtree

ELIE Healthcare—Rita Adjetey

Calvary Counseling - None

Crossroads Counseling –Archana Dogra

Behavior Consultants:

Alternative Path Training School – Kimberly McLean

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on January 8, 2014 at 3:10 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

Alan Wooten, new Executive Director of the Community Services Board came to introduce himself and meet the LHRC Members. He has been in the system and understands the importance of the role LHRC members play in ensuring the rights of those we serve. He expressed his gratitude to the members for all that they do.

APPROVAL OF MINUTES

RESOLUTION 01-08-01

MOTION: Mahaffee

SECOND: Pascoe

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of December 4, 2013; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the December 4, 2013 meeting, as amended.

Vote:

Ayes--Mahaffee, Pascoe, Beard

Nays—None

Abstained From Vote – Ward. Greaver

Absent During Vote—None

Absent From Meeting—Horak

AUTHORIZED CLOSED SESSION

RESOLUTION 01-08-02

MOTION: Mahaffee

SECOND: Pascoe

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Pascoe, Mahaffee, Beard, Ward, Greaver

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting—Horak

CERTIFICATION OF CLOSED SESSION

RESOLUTION 01-08-03

MOTION: Mahaffee

SECOND: Beard

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Pascoe, Mahaffee, Beard, Ward, Greaver

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting—Horak

RESTRICTIVE BEHAVIOR PLAN REVIEWS:

Reviewed Update from December 4, 2013 meeting for J.W. Staff was asked to provide another month of tracking data at the February meeting.

APPROVED THE USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR NATHAN J.

RESOLUTION 01-08-04

MOTION: Pascoe

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Nathan J. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Plan for Nathan J. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Nathan J.

Vote:

Ayes—Pascoe, Mahaffee, Beard, Ward, Greaver

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Horak

**APPROVED THE USE OF RESTRICTIVE BEHAVIOR PLAN FOR
MONIQUE A.**

RESOLUTION 01-08-05

MOTION: Mahaffee

SECOND: Pascoe

WHEREAS, the Restrictive Behavior Plan for Monique A. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Monique A. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Monique A.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Ward, Greaver

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Horak

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR ROBBIE A.**

RESOLUTION 01-08-06

MOTION: Mahaffee

SECOND: Pascoe

WHEREAS, the Restrictive Behavior Plan for Robbie A has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Robbie A. has been presented to the Prince William Local Human Rights Committee for approval; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Robbie A.

Vote:

Ayes—Pascoe, Mahaffee, Beard, Ward, Greaver

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Horak

**APPROVED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR
DEVON C.**

RESOLUTION 01-08-07

MOTION: Mahaffee

SECOND: Pascoe

WHEREAS, the new Restrictive Behavior Plan for Devon C. has been presented to the Behavior Management Committee for review and approval for use; and

WHEREAS, the Restrictive Behavior Plan for Devon C. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Devon C.

Vote:

Ayes—Pascoe, Mahaffee, Beard, Ward, Greaver

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Horak

ANNUAL PROGRAM REVIEW

ESTELLE PLACE: Ms. Deborah Roundtree presented the report for Estelle's Place. Included in the data were any citations that had been issued by the Department of Licensure.

JIREH PLACE: Ms. Bell was there to present for Jirah but the wrong information had been submitted to the Liaison. She will submit the information for 2013 and it will be included in the packet of information and on the agenda for the February 5, 2014 meeting.

PROVIDENTIAL ARC, LLC: Sherrie Roundtree presented the reports for Providential Arc, LLC.

ELITE HEALTHCARE, LLC: Ms. Rita Adjetey presented the reports for ELITE Healthcare, LLC>

Calvary Counseling: There was no one from Calvary Counseling to present. Also, the Cooperative Agreement has not been signed and returned and no reports to date have been received.

Crossroads Counseling: Ms. Archana Dogra presented the reports for Crossroads Counseling.

HUMAN RIGHTS ADVOCATE REPORT

Kevin Paluszak, Regional Advocate, gave the following report:

1. Alerted the Committee that there are major changes taking place in the Department of Behavioral Health and Developmental Services as the new year begins as well a new administration. The Commissioner will be leaving as well as others.
2. He and Deb Lockhart has drafted a guidance document for Restrictions of Freedoms of Everyday Life.
3. CHRIS, the electronic reporting software used by agencies to report incidents to the DBHDS is now compatible with all providers.

PROGRAM VISITS TO AFFILIATE PROGRAMS

The Committee postponed the decision to visit one of the affiliate programs until their meeting in February.

OTHER BUSINESS:

None.

ADJOURNMENT

RESOLUTION 01-08-08

MOTION: Pascoe

SECOND: Mahaffee

There being no further business to discuss, the January 8, 2014 meeting of the Local Human Rights Committee was adjourned at 6:00 p.m.

Vote:

Ayes—Mahaffee, Pascoe, Beard, Ward, Greaver

Nays—None

Absent During Vote—None

Absent From Meeting – Horak
